



# State of Arizona

## Department of Homeland Security

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### FFY2009 Operation Stonegarden Grant Program (OPSG)

#### Questions and Answers

**Q.** When are operations orders due?

A. Operations orders are due to your County Sheriff's Department by 5:00 pm on Wednesday December 31, 2008. The County Sheriff's Department will consolidate the operations orders from each jurisdiction into a county-wide operations order and submit to the Arizona Department of Homeland Security (AZDOHS) and your Border Patrol Sector by 5:00 pm on January 13, 2009. Jurisdictions will be notified of their award amounts late in 2009 and will be directed to submit revised operations orders based on their award amounts. The revised operations orders will be submitted to AZDOHS and your Border Patrol Sector at a date to be determined.

**Q.** How do I submit my operations orders?

A. Operations orders must be submitted (via email) to your County Sheriff's Department by 5:00 pm on December 31, 2008. The following are points of contact for the County Sheriff's Department in your County:

- Cochise: Lieutenant Marc Denney  
520-432-9505  
[mdenney@cochise.az.gov](mailto:mdenney@cochise.az.gov)
- Santa Cruz: Lieutenant Raoul Rodriguez  
520-375-8112  
[rrodriguez1@co.santa-cruz.az.us](mailto:rrodriguez1@co.santa-cruz.az.us)
- Pima: Captain Christopher Nanos  
520-351-4696  
[christopher.nanos@sheriff.pima.gov](mailto:christopher.nanos@sheriff.pima.gov)
- Yuma: Major Leon Wilmot  
928-783-4427  
[leon.wilmot@co.yuma.az.us](mailto:leon.wilmot@co.yuma.az.us)

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1700 West Washington Street, Suite 210  
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[www.azdohs.gov](http://www.azdohs.gov)



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**Q.** What dates should our operation orders cover?

A. Operations orders should cover a 36 month (3-year) period beginning October 1, 2009 and ending September 30, 2012. Operations orders should include budgets divided into (3) annual increments. After funding is awarded, jurisdictions will be notified of their award amounts and asked to update operations orders to reflect the new funding level and defined performance period.

**Q.** When will awards letters be sent?

A. AZDOHS will send award letters to jurisdictions receiving funding within 45 days of receipt of the federal funding. AZDOHS will also send unfunded letters to jurisdictions who did not receive FFY2009 OPSG funding within 45 days of receipt of the federal funding.

**Q.** Are Management and Administration (M&A) expenses allowed under the grant?

A. No, per federal guidance, M&A expenses are not allowed under the OPSG program.

**Q.** What personnel expenses will be reimbursed under Operation Stonegarden?

A. Overtime expenses, including most employee related expenses (ERE) are eligible for reimbursement under OPSG. Optional ERE, such as union dues, are not reimbursable. Overtime is reimbursable if (a) it fits into an approved operations order; (b) there are remaining funds available in the awarded project budget for the jurisdiction under the 2009 OPSG program; (c) the time worked qualifies as overtime per local jurisdiction policy; and (d) the expense is otherwise in compliance with current federal OPSG guidance and AZDOHS policy. Current Arizona Department of Homeland Security policy on this subject is as follows: "OPSG overtime is reimbursable under an approved grant budget if it meets the local jurisdiction's approved Operational Orders; was a scheduled shift coordinated and approved by CBP; and the individual was in an overtime status as defined by the local jurisdictional polices. Jurisdictions must provide AZDOHS a copy of their payroll policy that outlines what counts as time worked and defines overtime." Jurisdictions not in compliance with federal OPSG guidelines and AZDOHS policy as explained above will not be reimbursed for overtime.

**Q.** What types of equipment are allowable under the OPSG program?

A: In general, FFY 2009 OPSG funds may be used for equipment listed under the Urban Areas Security Initiative (UASI) and the Law Enforcement Terrorism Protection categories found in the Authorized Equipment List (AEL). The equipment must also directly support border security operations. The FFY 2009 AEL is available through the Responder Knowledge Base (RKB) at <https://www.rkb.us>. For additional questions, please contact Michael Stidham, Arizona Department of Homeland Security Equipment Specialist at (602) 542-7041 or [mstidham@azdohs.gov](mailto:mstidham@azdohs.gov).

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**Q.** Will trailers and primary movers for all-terrain vehicles (ATV) be allowed under this grant?

**A.** Requests for trailers and primary movers for ATVs will be allowed under the 2009 OPSG program; however these requests will be heavily scrutinized. **Trailers and primary vehicles purchased with Operation Stonegarden monies must be used exclusively for Operation Stonegarden activities for the life of the equipment.**

**Q.** Where can I find more information and documentation for the 2009 Operation Stonegarden Grant Program?

**A:** More information on the OPSG program is available on the AZDOHS website at [www.azdohs.gov/GrantInfo\\_FFY2009.htm](http://www.azdohs.gov/GrantInfo_FFY2009.htm) under the FFY2009 Operation Stonegarden (OPSG) section. You may also contact the OPSG Strategic Planner for Arizona, Tim Grubbs at [tgrubbs@azdohs.gov](mailto:tgrubbs@azdohs.gov) or (602) 542-7062. Operational related questions should be directed to Border Patrol agent in charge in your sector as follows:

- Tucson Sector: Agent Gene Ledesma  
(520) 748-3251  
[Gene.Ledesma@dhs.gov](mailto:Gene.Ledesma@dhs.gov)
- Yuma Sector: Agent Roy Browning  
(928) 785-9364  
[Roy.Browning@dhs.gov](mailto:Roy.Browning@dhs.gov)

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